



Adding a Calendar to LXI Scheduler

1. Type **GO LXISCH/LXISCH** for an OS/400 command line and press **Enter**.

```
Subsystem  Go  Help
-----
LXISCH                      Scheduler                      System:  S78A99E0
Select one of the following:

  1. Work with Run Schedule
  2. Work with Job Schedule Entries
  3. Work with Report Distribution Lists
  4. Work with Calendars
  5. Work with Remote Systems
  6. Work with Job Classes
  7. Print Schedule Details
  8. Print Run Schedule

Miscellaneous Functions
  9. Work with Defaults
 10. Work with Authority

Selection or command
===>

F3=Exit  F4=Prompt  F9=Retrieve  F12=Cancel
(c) Copyright LXI - 1985, 2021
MA  B 21/007
```

2. Select **Option 4** from the Scheduler main menu and press **Enter**. This displays the Work with Scheduler Calendars panel.

```
Work with Scheduler Calendars                      S78A99E0
Position to . . . . . Calendar name
Type options, press Enter.
  1=Create  2=Change  3=Copy  4=Delete  5=Display

Opt  Name                Description
---  ---                ---
--  BIWEEKLY             Every other week
--  EVERYDAY             Everyday of the week and year
--  FIRSTDAY             First Day of the Month
--  FRIDAYS              Friday
--  LASTDAY              Last Day of the Month
--  MON_FRI              Monday to Friday
--  TEST
--  WEEKENDS             Weekend Days

Command
===>

F3=Exit  F4=Prompt  F9=Retrieve  F12=Cancel
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MA  B 10/003
```



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3. Select **Option 1**, specify a new calendar name and press **Enter**. In this example, NEWSCH has been specified as a new calendar.

```
Work with Scheduler Calendars S78A99E0
Position to . . . . . _____ Calendar name
Type options, press Enter.
  1=Create  2=Change  3=Copy  4=Delete  5=Display

Opt  Name          Description
  1  NEWSCH
  -  BIWEEKLY       Every other week
  -  EVERYDAY       Everyday of the week and year
  -  FIRSTDAY       First Day of the Month
  -  FRIDAYS        Friday
  -  LASTDAY        Last Day of the Month
  -  MON_FRI        Monday to Friday
  -  TEST
  -  WEEKENDS       Weekend Days

Command Bottom
===>
F3=Exit  F4=Prompt  F9=Retrieve  F12=Cancel

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MA B 10/013
```

4. This displays the calendar.

```
Work with Scheduler Calendar S78A99E0
Calendar name . . . . . : NEWSCH
Description . . . . . _____
Position to . . . . . _____ Month/Year (MMYY)
Type options, press Enter.
  1=Create  2=Change  4=Delete  5=Display  D=This day only
  L=Last day of each month  M=This day each month  W=Weekly

November 2022          December 2022
Sun Mon Tue Wed Thu Fri Sat   Sun Mon Tue Wed Thu Fri Sat
|-----|             |-----|
|  01  02  03  04  05         |  04  05  06  07  08  09  10
|  06  07  08  09  10  11  12 |  11  12  13  14  15  16  17
|  13  14  15  16  17  18  19 |  18  19  20  21  22  23  24
|  20  21  22  23  24  25  26 |  25  26  27  28  29  30  31
|  27  28  29  30             |-----|

Command More...
===>
F3=Exit  F4=Prompt  F9=Retrieve  F12=Cancel
F20=Delete all

MA B 04/039
```



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5. Based on the type of schedule desired, enter the value specified in the options.

D = This day only

L = Last day of the month

M = This day each month

W = Weekly

In the following example, the value "M" (Monthly) has been specified for the 16th of November. Press **Enter**.

```

Work with Scheduler Calendar                                     S78A99E0
Calendar name . . . . . : NEWSCH
Description . . . . . : _____
Position to . . . . . : ____ Month/Year (MMYY)

Type options, press Enter.
1=Create    2=Change    4=Delete    5=Display    D=This day only
L=Last day of each month M=This day each month W=Weekly

November 2022            December 2022
Sun Mon Tue Wed Thu Fri Sat          Sun Mon Tue Wed Thu Fri Sat
|-----|                |-----|
- 01 - 02 - 03 - 04 - 05             - 01 - 02 - 03
- 06 - 07 - 08 - 09 - 10 - 11 - 12   - 04 - 05 - 06 - 07 - 08 - 09 - 10
- 13 - 14 - 15 H 16 - 17 - 18 - 19   - 11 - 12 - 13 - 14 - 15 - 16 - 17
- 20 - 21 - 22 - 23 - 24 - 25 - 26   - 18 - 19 - 20 - 21 - 22 - 23 - 24
- 27 - 28 - 29 - 30                  - 25 - 26 - 27 - 28 - 29 - 30 - 31
|-----|                |-----|
More...

Command
===>
F3=Exit    F4=Prompt    F9=Retrieve    F12=Cancel
F20=Delete all

```

MB B 15/024



Adding a Calendar to LXI Scheduler

- Any LXI Scheduler job that uses this calendar, will execute the third Wednesday of each month.

```
Work with Scheduler Calendar S78A99E0

Calendar name . . . . . : NEWSCH
Description . . . . . : _____
Position to . . . . . : _____ Month/Year (MMYY)

Type options, press Enter.
1=Create      2=Change      4=Delete      5=Display      D=This day only
L=Last day of each month M=This day each month W=Weekly

November 2022          December 2022
Sun Mon Tue Wed Thu Fri Sat      Sun Mon Tue Wed Thu Fri Sat
- 06 - 07 - 08 - 09 - 10 - 11 - 12  - 04 - 05 - 06 - 07 - 08 - 09 - 10
- 13 - 14 - 15 - 16 - 17 - 18 - 19  - 11 - 12 - 13 - 14 - 15 - 16 - 17
- 20 - 21 - 22 - 23 - 24 - 25 - 26  - 18 - 19 - 20 - 21 - 22 - 23 - 24
- 27 - 28 - 29 - 30                 - 25 - 26 - 27 - 28 - 29 - 30 - 31

More...

Command
===> _____
F3=Exit      F4=Prompt      F9=Retrieve      F12=Cancel
F20=Delete all

M0 B 15/024
```